



RECREATIONAL TUMBLING INSTRUCTOR

Opening Date: January 29, 2018

Closing Date: Until Filled

JOB SUMMARY:

This is a part-time, non-benefitted position which will help entail instruction of various recreational activities

DUTIES AND RESPONSIBILITIES MAY INCLUDE:

- Arrive at class location prior to scheduled class to set-up equipment and prepare;
- Attend City-sponsored trainings and orientation, as required;
- Respond professionally when communicating with participants, parents, and staff;
- Contact Cedar Hills Recreation staff should conditions require attention;
- Maintain a professional/presentable appearance as a representative of Cedar Hills Recreation;
- Report any abuse or suspicious circumstances to Cedar Hills Recreation staff;
- Complete necessary time card/payroll paperwork throughout the 2-week pay period;
- Other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

- Experience as an instructor for tumbling, gymnastics, or similar activities;
- Able to work with participants to ensure a great experience;
- Utilize industry standard safety measures to protect participants;
- Able to lift up to 50 pounds, if needed to assist with set-up and take-down of equipment;
- Pass a criminal background history check through American Fork Police.

SALARY: \$10-15 per hour based on experience

SCHEDULE: Hours per week varies depending on scheduled events (Mostly mid-morning hours)

Send completed City of Cedar Hills Employment Application to: Gretchen Gordon, 10246 N Canyon Road, Cedar Hills, UT 84062 or gordon@cedarhills.org. Only the information on or attached to the application will be used for screening purposes.

In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodation efforts for disabled applicants. Requests for assistance can be made by contacting the City office at 801-785-9668.

THE CITY OF CEDAR HILLS IS AN EQUAL EMPLOYMENT OPPORTUNITY

DISCLAIMER: The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and requirements. The City of Cedar Hills may revise this job description at any time. The job description is not a contract for employment and either you or the employer may terminate the employment relationship at any time pursuant to the terms of the applicable provision of the Personnel Policies and Procedures Manual.