



# PUBLIC WORKS SEASONAL TECHNICIAN

**Opening Date:** April 1, 2017

**Closing Date:** Until Filled

## **JOB SUMMARY:**

This is a full-time, non-benefitted, seasonal position with the Public Works and Water/Sewer functions of the City of Cedar Hills in the Public Services Department. The scope of this position is broad, ranging from duties which are somewhat technical to those which are primarily labor-related.

## **DUTIES:**

- Performs all duties related to municipal functions which may include technical assignments, duties, or tasks.
- Maintenance and repair of buildings, vehicles, and equipment.
- Maintenance of parks and open space.
- Performs routine maintenance on all City facilities.
- Additional duties performed as necessary.

## **KNOWLEDGE, SKILLS, AND ABILITIES:**

- Able to work extended hours when necessary.
- Able to climb into and out of trenches for routine maintenance.
- Must be able to lift up to 50 lbs. Ability to perform strenuous manual labor.
- Maintain a current and valid Utah Drivers License.
- Ability and skill in working as a team member in a growing community and team-oriented organization.
- Good communication skills, both orally and written, is absolutely essential; ability to deal effectively with staff and public.

## **QUALIFICATIONS:**

Preferred: One year of maintenance/repair experience related to general maintenance, landscaping, carpentry, plumbing, mechanical, etc.

## **SALARY:**

Starting salary \$9.00/hour.

## **SCHEDULE:**

Up to 40 hours per week, from approximately June 1<sup>st</sup> through August 30<sup>th</sup>.

Send completed City of Cedar Hills employment application, resume, and cover letter to:  
Gretchen Gordon, 10246 N Canyon Road, Cedar Hills, UT 84062 or [gordon@cedarhills.org](mailto:gordon@cedarhills.org).  
Only the information on or attached to the application will be used for screening purposes.

In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodation efforts for disabled applicants. Requests for assistance can be made by contacting the City office at 801-785-9668.

**THE CITY OF CEDAR HILLS IS AN EQUAL EMPLOYMENT OPPORTUNITY**

**DISCLAIMER:** The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and requirements. The City of Cedar Hills may revise this job description at any time. The job description is not a contract for employment and either you or the employer may terminate the employment relationship at any time pursuant to the terms of the applicable provision of the Personnel Policies and Procedures Manual.