



GOLF COURSE SPECIALIST/CARTS

Opening Date: March 23, 2018

Closing Date: Until Filled

JOB SUMMARY:

This is a part-time (20-28 hours per week), seasonal position at the Cedar Hills Golf Club, responsible for overseeing all golf cart functions, as well as clubhouse and driving range maintenance. This position reports directly to the Golf Operations Manager.

DUTIES:

- Responsible for all golf course cart maintenance and customer cart delivery and receipt
- Responsible for daily driving range cleaning and maintenance
- Responsible for providing excellent customer service to golf course patrons
- Responsible for golf clubhouse site cleaning and maintenance
- Other duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to safely operate a golf cart
- Ability to complete basic maintenance functions as they relate to the carts and clubhouse site
- Ability to stand and bend for potentially long periods of time picking up range balls
- Ability to lift up to 50 pounds

QUALIFICATIONS:

- Ability to work well in teams, to work independently, and to exercise judgment and personal initiative
- Fun, outgoing person that interacts well with all golf course staff and patrons
- Ability to complete job tasks without high supervision
- Add value to the Cedar Hills Golf Club through positive working skills
- Able to work flexible hours while the course is open, including weekends, and holidays

SALARY:

This is a volunteer position which includes golf privileges.

Send completed City of Cedar Hills employment application, resume, and cover letter to:
Gretchen Gordon, 10246 N Canyon Road, Cedar Hills, UT 84062 or gordon@cedarhills.org.
Only the information on or attached to the application will be used for screening purposes.

In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodation efforts for disabled applicants. Requests for assistance can be made by contacting the City office at 801-785-9668.

THE CITY OF CEDAR HILLS IS AN EQUAL EMPLOYMENT OPPORTUNITY

DISCLAIMER: The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and requirements. The City of Cedar Hills may revise this job description at any time. The job description is not a contract for employment and either you or the employer may terminate the employment relationship at any time pursuant to the terms of the applicable provision of the Personnel Policies and Procedures Manual.